

# CLIFFE AND CLIFFE WOODS PARISH COUNCIL

DRAFT Minutes of Annual Parish Meeting held at  
Small Memorial Hall, Church Street, Cliffe  
Thursday 5<sup>th</sup> April 2012

The Chairman of the Parish Council, Councillor C Fribbins, took the Chair

NB: In the interests of space and in view of the large number of delegates present at the meeting, the various reports have been summarised below in bullet point form. If more detail is required, please contact the Parish Clerk in the first instance:

✉ [clerk@cliffeandcliffewoods-pc.gov.uk](mailto:clerk@cliffeandcliffewoods-pc.gov.uk)

Or ☎ 01634 566166

## PARISH COUNCILLORS PRESENT

Councillors C Fribbins (Chair), K Kentell (Vice Chair), J Darwell, M Emblin, J Moss, G Moore, S McDermid, R Hunt, L Bush, A Taylor, M Emblin, I Petrie, C Elliott, R Letheren

The meeting opened at 7.30 pm.

NO	ITEM
1.0	<b>NOTIFICATION</b> The notification of the meeting was read by the Parish Clerk, Mrs A Jack
2.0	<b>APOLOGIES FOR ABSENCE</b> Apologies were received from Cllr. J Wenban, Paul Kingman, Mike Courts, Dave West, Ray Swatton, Dawn Hance, Pauline Gillett, Chris Asplin, Tim Watson, Isobel Meredith, Mark Reckless, John Haddaway, David Brake, Monica Ewart, Martin Geer, Peter Hicks and Tom Mason.
3.0	<b>MINUTES &amp; ACTIONS OF LAST ANNUAL PARISH MEETING HELD ON 07/04/11</b> The Chairman advised that a Resolution from the last meeting was for the Parish Council to ensure support of Cliffe Fire Station and the importance to see the facility remain. Since the last APM the Parish Council have held a public meeting to find out concerns and met with the Chief Exec of KFRS to pass on the parishioners concerns. As a result the station is here to stay and Cliffe Fire Service is recruiting.
4.0	<b>CHAIRMAN'S REPORT</b> (Presented by Cllr. C Fribbins) <ul style="list-style-type: none"><li>◆ Welcome to all present</li><li>◆ Power point presentation summarising the Parish/Website/Clarion/Assets owned by the Parish/ Planning/ Finance/Allotments/Historic</li></ul>
5.0	<b>FINANCE REPORT</b> (Presented by Cllr. K Kentell) Brief outline given of income and expenditure for year ended 31 <sup>st</sup> March 2012, Highlighting various items of income and expenditure. Accounts subject to audit. Clerk advised that finance sheets showing current income, expenditure and balances available on request
6.0	<b>PLANNING REPORT</b> (Presented by Cllr. C Fribbins) <ul style="list-style-type: none"><li>◆ The planning committee meet on a monthly basis to consider planning applications and associated consultations.</li><li>◆ Planning continues along the same lines as normal, but there are potential issues on the horizon with the Government's Localism Bill, so we will have to see what that brings.</li></ul>

7.0		<p><b>CLIFFE PAROCHIAL CHARITIES REPORT</b> (Presented by Cllr. K Kentell)</p> <ul style="list-style-type: none"> <li>◆ The Trustees meet on a regular basis to consider requests for donations.</li> <li>◆ In the last twelve months, educational grants have been made to Cliffe Woods School.</li> <li>◆ As in previous years Trustees approved payment of a winter heating grant of £60 . this was given to 52 elderly residents of the Parish.</li> <li>◆ The Trustees are always seeking to support residents of Cliffe and Cliffe Woods who are in genuine need. All applications are treated in the strictest of confidence. Please contact in writing, the Clerk, Paul Kingman, 52 Reed Street, Cliffe ME3 7UL</li> </ul>
8.0	8.1	<p><b>THE PARKS MEDICAL PRACTICE:</b> (Report submitted by Monica Ewart)</p> <ul style="list-style-type: none"> <li>◆ The annual patient questionnaire showed 99% of patients would recommend the Practice.</li> <li>◆ Following the questionnaire, an action plan was developed and agreed with the patient %Care &amp; Concern Group+.</li> <li>◆ One of the main priorities being an online repeat prescription service</li> <li>◆ The Practice is hugely grateful to the Care and Concern group, not least for their time but their support to the Practice to deliver better care to patients.</li> <li>◆ The Practice supports several external clinics throughout the year.</li> <li>◆ The Kent &amp; Medway Aneurysm Screening held clinics once a month . due to changes in the area, this service has unfortunately discontinued from March 2012.</li> <li>◆ The Kent Diabetic Eye Screening visit surgery once, sometimes twice a month . look for a notice displayed on the front of the surgery door.</li> <li>◆ Warfarin Clinics are still held once a week at the surgery</li> <li>◆ Baby Clinics have been discontinued from Cliffe Woods surgery. A decision was taken by the service provider (not the surgery)to centralise the service From the 3<sup>rd</sup> April baby clinics will be held at St Helen's Church Hall, Cliffe, on the first Tuesday of the month between 10-11.30am</li> <li>◆ The text reminder service has proved very popular with patients and has gone some way towards reducing the number of wasted appointments</li> </ul>
	8.2	<p><b>THE PARKS MEDICAL PRACTICE CARE AND CONCERN GROUP</b> (presented by Cllr S McDermid)</p> <ul style="list-style-type: none"> <li>◆ The group meets every two . three months</li> <li>◆ Discuss issues raised by patients</li> <li>◆ All Surgery patients are welcome to join</li> </ul>
9.0		<p><b>REPORTS FROM OTHER BODIES (GIVEN BY REPRESENTATIVES)</b></p>
	9.1	<p><b>MEDWAY COUNCIL YOUTH SERVICE DETACHED TEAM</b> (Report presented by Lindsay Hartney)</p> <ul style="list-style-type: none"> <li>◆ Continue to run detached sessions on Tuesday nights from 6pm-9pm but due to cuts in budget have had to cancel Wednesdays 3.30 . 6.30pm</li> <li>◆ Continue to run a mobile job shop to assist young people in CV writing and college applications</li> <li>◆ Continue to run a cyber-baby project with young people who are keen to experience what is involved with caring for a baby.</li> <li>◆ Donations from the Parish Council, police funds and local councillors meant a summer packed programme for the youths. Trips to theme parks, go karting and paint balling, along with different sport activities, circus skill workshops and painting T Shirts and Frisbees.</li> <li>◆ At Christmas a party was held with a DJ providing his services at reduced costs.</li> <li>◆ Hope to run similar summer projects this year but funding is going to be even harder due to cut backs. If anyone has any activities, equipment or they can</li> </ul>

offer to share with the young people please contact Lindsay Hartney.

9.2 **ST HELEN'S CEP SCHOOL:**

**(Report presented by Mrs V Barr)**

- ◆ The School roll is the highest it has been for a long time and presently stands at 196. Some classes are now at full capacity or oversubscribed.
- ◆ The school has had two inspections since Christmas.
- ◆ Ofsted inspection took place in February, where the school was categorised as satisfactory. In the current educational climate schools classed as satisfactory are vulnerable. There are many supportive friends and parents who have since conveyed their support to school and to disagree with the report.
- ◆ A meeting is being held in term 5 for parents to discuss the school development.
- ◆ The second inspection was carried out by the Diocese of Rochester, as a standard procedure in a Church of England School. This was a very positive experience and were categorised as outstanding.
- ◆ The School refurbished the computer suite last summer and now have 32 brand new computers and 2 new servers. For most children, the ICT suite is their favourite place in the school.
- ◆ Looking forward to decorating the hall and replacing the curtains . which every Cliffe born parent seems to remember when they visit the school with their little ones!
- ◆ The Friends of St Helen's are still very pro-active at raising much needed funds for our school. The Summer Fair was very well attended in June and many new visitors remarked on the community spirit evidenced.
- ◆ Thanks is extended to all the community members who attended the event . Fire services, Community police, Messy Church, Buckingham Academy of Dance, and countless unpaid volunteers who arrived to paint faces, make teas, lead stalls and make our children happy
- ◆ The Children of St Helen's continue to make good use of their village surroundings to extend their learning.
- ◆ Thanks to the Governing body, staff and volunteers who support the school and the Parish Council for their continued interest.

8.2 **Cliffe Woods Colts Football Club**

**(Report submitted by Ray Swatton)**

- ◆ Introduced a soccer school for younger players in the area
- ◆ Adult volunteers needed to help in running the club
- ◆ Currently run seven teams from under 12's to adult men's
- ◆ Thank Parish Council and school for their support over the past year

8.3 **Youth Clubs:**

**(Presented by Cllr Rob Hunt)**

- ◆ The Parish Council Youth Committee is trying to form a youth club.
- ◆ The plan is for a youth club to be held in alternating villages every two weeks
- ◆ Any donation of equipment would be greatly appreciated.
- ◆ Helpers needed and to spread the word to the youths.

8.4 **CLIFFE PRE-SCHOOL:**

**(Report provided by Dawn Hance)**

- ◆ Aim is to enhance the development and education of children under statutory school age by providing every child with an equal opportunity to learn through play.
- ◆ All children are encouraged to express themselves freely. Offer appropriate play facilities to encourage children to explore and develop their personal, social , physical and knowledge skills.
- ◆ Each child is offered a specially tailored curriculum leading to the early learning goals.

	<ul style="list-style-type: none"> <li>◆ Parent and Child have support of a personal key worker.</li> <li>◆ The Pre-school is registered with the local early years development and childcare partnership.</li> </ul>
8.5	<p><b>ST HELEN'S CHURCH:</b> (Presented by Rev. Edward Wright)</p> <ul style="list-style-type: none"> <li>◆ Very grateful to the Parish Council for securing a rural liaison grant which enabled the church to complete its fund for the installation of a projection system.</li> <li>◆ The new projection system is proving its worth with monthly %Messy Church+ which involves around sixty children with parents to participate in craft and interactive worship. In addition it is used every Sunday at family service and for special events like the village fair and Remembrance service. It is also been arranged to show the River pageant on the big screen on the Diamond Jubilee Sunday.</li> <li>◆ Two Sunday morning services . 9.30 am . More traditional and reflective; 10.30 - informal with children's ministry.</li> <li>◆ %Open House+meeting continues every Tuesday morning, consisting of refreshments from 11.00, a short informal service and then a light lunch.</li> <li>◆ The Christmas tree festival was larger than ever last year with sixty trees from different organisations and businesses within the community.</li> <li>◆ The Church continues to be open every 1<sup>st</sup> and 3<sup>rd</sup> Saturday between 8.00am and 4.00pm for visiting and quiet prayer.</li> </ul>
8.6	<p><b>EMMANUEL CHRISTIAN CENTRE</b> (Presented by Lynne Bush)</p> <ul style="list-style-type: none"> <li>◆ Awaiting report.</li> </ul>
8.7	<p><b>CLIFFE CHRISTIAN MISSION:</b> (Report submitted by David West)</p> <ul style="list-style-type: none"> <li>◆ Have been involved with Free Car Washes</li> <li>◆ The Mission sent out a 20qcontainer filled with school and children's items to a charity in Kigoma in Tanzania where a new school has been started.</li> <li>◆ At the Cliffe Fayre, the Mission had a stall which provided free face painting and balloons for the children to have a fun time. Easter and Christmas cards were delivered to all homes within the village.</li> <li>◆ Mission's news and photos on <a href="http://www.cliffemission.co.uk">www.cliffemission.co.uk</a></li> </ul>
8.8	<p><b>POLICE LIASION:</b> (Report presented by Cllr Rob Hunt)</p> <ul style="list-style-type: none"> <li>◆ PCSO : Mandip Clare</li> <li>◆ New non-emergency number is 101</li> <li>◆ ASB in Wainscott . PCSO is working with council wardens and foot patrolling the area. A number of youths have been identified to be causing ASB and have been put on ABA's.</li> <li>◆ ASB at Parkside, Cliffe Woods . PSCO has contacted Medway CCTV and asked for them to make contact if large groups of youths begin to congregate. The youth centre has said they will stay closed until the youths stop gathering.</li> </ul>
8.9	<p><b>NO ESTUARY AIRPORT CAMPAIGN:</b> (Presented by Gill Moore)</p> <ul style="list-style-type: none"> <li>◆ As with the last campaign . Friends of North Kent Marshes are fighting proposals to build airport in the Thames Estuary</li> <li>◆ Promoting campaign through website - <a href="http://www.noestuaryairport.co.uk">www.noestuaryairport.co.uk</a> and exhibiting or distributing leaflets from various organisations who are promoting No estuary airport.</li> </ul>
8.10	<p><b>RSPB:</b> (Presented by Rolf Williams)</p> <ul style="list-style-type: none"> <li>◆ Awaiting Report</li> </ul>

8.11	<p><b>CLIFFE WOODS COMMUNITY ASSOCIATION:</b> (Presented by Ian Downes)</p> <ul style="list-style-type: none"> <li>◆ The hall is regular used by 14 community groups and hired by private individuals for children's parties and family events</li> <li>◆ The Cliffe Woods Social Club continues to lease the bar area</li> <li>◆ Thank you to all staff and volunteers of the community centre for all their hard work and support</li> </ul>
8.12	<p><b>CLIFFE WOODS ACTIVE RETIREMENT ASSOCIATION (ClifARA)</b> (Presented by Ian Downes)</p> <ul style="list-style-type: none"> <li>◆ Waiting list of over 70 people</li> <li>◆ Hold meetings on the 4<sup>th</sup> Wednesday of the month</li> <li>◆ Meet each week for keep fit, art, short mat bowling and line dancing.</li> <li>◆ Also host a coffee morning, a quiz, computer classes and book club each month</li> <li>◆ There are also coach outings each month with trips to the theatre being very popular.</li> <li>◆ Monthly ramble followed by a pub lunch.</li> <li>◆ So many different things to enjoy and participate in . something for everyone.</li> </ul>
8.13	<p><b>CLIFFE MEMORIAL HALL</b> (Report submitted by Mary Hooper)</p> <ul style="list-style-type: none"> <li>◆ In the past year have been busy raising funds for the hall refurbishment. With help and support with fund raising evenings and a stall on the Buttway during the summer, the Hall has managed to meet the criteria to obtain grants for the refurbishments.</li> <li>◆ Big thank you to the Parish Council and the Ward Councillors who have helped and donated to the Memorial Hall.</li> <li>◆ Veolia was the biggest grant provider which has meant the hall now has a new boiler, new windows and doors and the next project will be new soffit/fascia, and a new kitchen and flooring for the small hall.</li> <li>◆ Welcome anyone who would be interested in joining the committee.</li> <li>◆ Continue to strive to upgrade and repair, so the hall will be continuously open for the villagers to use and enjoy for many years to come.</li> </ul>
8.14	<p><b>CLIFFE BOWLS CLUB:</b> (Presented by Bob Goodbody)</p> <ul style="list-style-type: none"> <li>◆ Last year the Bowls club celebrated the Diamond Jubilee 1951- 2011.</li> <li>◆ Celebrated the start of the bowling season by holding a fish and chips dance for all members which was a great success.</li> <li>◆ During the seasons 65 matches were played both home and away.</li> <li>◆ Competed in various competitions in Medway and Gravesend where we had finalists in both areas.</li> <li>◆ Last year had 83 members, but always welcomes new members.</li> <li>◆ Holding an open day on Sunday 13<sup>th</sup> May to encourage local residents. Experts will be on hand to give advice, all you require is flat soled shoes or trainers.</li> </ul>
8.15	<p><b>ALZHEIMERS SOCIETY:</b> (Report presented by Sylvia Wolfson)</p> <ul style="list-style-type: none"> <li>◆ New services being set up in Medway to support people with Alzheimers and dementia. The first of these services being in the form of a café.</li> <li>◆ A Dementia café is held in Chatham on the second Friday of the month and another one at Rainham on first Tuesday of the month. There is possibility that the third café maybe held in Cliffe Woods or Hoo.</li> <li>◆ These cafes are a friendly and supportive environment where people can share their experiences, gain mutual support, advice and information.</li> <li>◆ In the process of starting peer support groups for those newly diagnosed with the illness.</li> </ul>

8.16	<p><b>CLIFFE LADIES CLUB:</b> (Report submitted from Pauline Gillett)</p> <ul style="list-style-type: none"> <li>◆ Healthy membership but always welcome new members.</li> <li>◆ Meet every Thursday from 8pm till 10pm and have various events booked so far this year.</li> <li>◆ Have enjoyed speakers from RSPB and the dog trust and most of the club went to Cliffe Spice for an enjoyable evening. Many more events planned.</li> </ul>
8.17	<p><b>MEDWAY COUNCIL HEALTH AND ADULT SOCIAL CARE</b> (Report submitted by David Brake)</p> <ul style="list-style-type: none"> <li>◆ As portfolio holder . David Brake covers the following areas . Community care, health, older people, public health and health improvement, services for people with learning difficulties, telecare.</li> <li>◆ From April 2012 Medway council will have statutory responsibility for public health. A group of young people from Cliffe put in a tremendous effort in raising money for BBC Children In Need. The grand total raised was £374.26.</li> <li>◆ The Health and Wellbeing board have established in pre-shadow form and is taking a developmental approach to ensure that there will be a clear understanding of the board's role and agree on how the duties will be discharged to ensure there is maximum impact on improving health and wellbeing of local people.</li> </ul>
9.0	<b>PUBLIC QUESTIONS AND ANNOUNCEMENTS</b>
9.1	<ul style="list-style-type: none"> <li>◆ Bob Goodbody from the Bowls Club asked the Memorial Hall Committee why there was such a high increase in hall hire. Cllr Lynne Bush, hall committee liaison, responded with an arrangement for a meeting to resolve the hall price issues that the Bowls Club has.</li> </ul>
10.0	<b>RESOLUTIONS</b>
10.1	No Resolutions

The meeting closed at 10.00 pm.

**Diary date for next meeting – Thursday 4<sup>th</sup> April 2013 at Cliffe Woods Primary School**

LMF 18/06/2011