



CLIFFE AND CLIFFE WOODS PARISH COUNCIL

Draft Minutes of Annual General Meeting held at
Cliffe Woods Primary School, Cliffe Woods
On Thursday 3rd May 2012

PRESENT

Cllrs. Chris Fribbins (Chair) (CF), Ken Kentell (Vice-Chair) (KK), Mrs Sue McDermid (SM), Mrs Lynne Bush (LB), Mrs Joan Darwell (JD), Mrs Margaret Emblin (ME), Ray Letheren (RL), Robert Hunt (RH), Mrs Gill Moore (GM), Jim Wenban (JW), Mrs Vivienne Walton (VW), Colin Elliot (CE), Ian Petrie (IP),
Parish Clerks: Mrs A Jack & Mrs L Farrelly

The meeting opened at 7.30 pm.

NO	ITEM	ACTION BY
1.0	ELECTION OF CHAIR FOR 2012/13 Chris Fribbins nominated for Chair by RL, RH Seconded Unanimous Vote - AGREED CF read aloud declaration and then signed. Clerk (PO) witnessed	
2.0	APOLOGIES FOR ABSENCE Cllr.Dave Green (DG) . ill, Alan Taylor (AT) . family - ACCEPTED	
3.0	DECLARATIONS OF INTEREST - None	
4.0	APPROVAL OF MINUTES OF MEETING HELD ON 12/5/11 Minutes from last AGM approved Proposed KK, Seconded RL . ALL AGREED	
5.0	MATTERS ARISING FROM MINUTES OF MEETING ON 12/5/11 - None	
6.0	ELECTION OF VICE CHAIR FOR 2012/13. Ken Kentell nominated for Vice Chair by SM, JW seconded Unanimous vote . AGREED	
7.0	ELECTION OF COMMITTEE MEMBERS FOR 2012/13	
	7.1 Finance and General Purposes Committee Cllrs. Wenban, Petrie, Elliott, Fribbins, Emblin, Kentell and McDermid . AGREED	
	7.2 Planning Committee Cllrs. Fribbins, Emblin, Wenban, Moore, Darwell, Taylor, Green, Bush . AGREED	
	7.3 Allotments, Recreation Ground & Play Areas Committees Cllrs. Letheren, Green (Allotments), Wenban, Kentell (Play Area), Taylor, Wenban (Recreation Ground, Skate Park, Ball Park) . AGREED	
	7.4 Footpaths and Common Land Committee Cllrs. Moore, Darwell, Green - AGREED	
	7.5 Parish Car Parks Committee Cllrs. Fribbins, Taylor, Wenban, Letheren, Darwell - AGREED.	
	7.6 Clarion and WEB Site Committee Cllrs. Fribbins, Petrie, Elliot, Green - AGREED	
	7.7 Medway Council Rural Liaison Cllrs. Kentell, Fribbins - AGREED	
	7.8 KALC (Medway Area Committee)	

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		Cllrs. Hunt, McDermid - AGREED	
	7.9	Police Liaison Committee Cllrs. Kentell, Hunt, Taylor . AGREED	
	7.10	Cliffe Memorial Hall Cllr. Bush . AGREED	
	7.11	Cliffe Woods Community Centre Liaison Cllr. Emblin - AGREED	
	7.12	Cliffe Village Fayre Cllrs. Fribbins, Darwell, Moore - AGREED	
	7.13	Health and Safety Advisor Cllr. Hunt . AGREED	
	7.14	Cliffe Parochial Charity Cllrs. Kentell, Fribbins, Bush - AGREED	
	7.15	Bretts Liaison Cllrs. Fribbins, Bush, Wenban, McDermid, Darwell - AGREED	
	7.16	Youth Liaison Committee Cllrs. Hunt, McDermid, Elliot, Walton, Fribbins - AGREED	
	7.17	Medway Link Advisor Cllr. McDermid . AGREED	
8.0		FORMATION OF A COUNCILLORS' CODE OF CONDUCT COMMITTEE	
	8.1	To consider forming a Committee to deal with complaints against Councillors code of conduct (1 representative plus Chair and Vice Chair). It was decided that further discussion and consideration is required for the formation of this committee. It was decided to await the first draft of the code of conduct to be issued by Medway Council before decision is made to form a committee . ALL AGREED	

The meeting closed at 7.45pm.

08/05/12/lmf