

## **AGAR 2024/25**

### **CLIFFE AND CLIFFE WOODS PARISH COUNCIL**

#### **Details of action taken in respect of all recommendations made by your external auditor in 2023/24**

1. General reserves as at 31/3/24 were £99,556. Council created an Earmarked reserve in 2024/25 for Car Park refurbishment works, transferring £70,000 from the General Reserve. The General Reserve as at 31/3/25 is £40,848. The precept received in 2024/25 was £87,513
2. For the financial year 2024/25, Council reviewed the Financial Regulations 20<sup>th</sup> June 2024 (minutes 22 cii). A further review was undertaken in April 2025 with the Financial Regulations amended to recognise the change in legislation relating to procurement.
3. Council did not meet the requirements in 2023/24 in providing electors with a period of 30 working days to inspect the 2022/23 accounts but in 2024/25, the correct notice period was provided for electors to inspect the 2023/24 accounts – namely Monday 24<sup>th</sup> June to Friday 2<sup>nd</sup> August. This included the first 10 working days of July.

#### **2024/25 Internal Auditor separate year-end report**

1. Question M on the AIAR received an answer 'No' with the explanation that the 30 day rights period notified to electors for the 2022-23 AGAR was dated 23 June 2023 and stated 30 June to 11 August, which was one day too long. This was corrected in 2024 with publication of the Notice for Public rights on 21<sup>st</sup> June 2024 stating the dates as Monday 24<sup>th</sup> June to Friday 2<sup>nd</sup> August.