



**Cliffe and Cliffe Woods Parish Council**  
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Mrs Alex Jack, Clerk/PO, Mrs Helen Symmons, Clerk/RFO  
and Mrs Parveen Comparat, Assistant Clerk

To all Parish Councillors, you are summoned to attend the meeting of Cliffe and Cliffe Woods Parish Council to be held on **Thursday 19<sup>th</sup> February 2026, 7.30 pm at the Emmanuel Centre, Cliffe Woods ME3 8HX**

## **AGENDA**

1.0 **Apologies for Absence**

2.0 **Declarations of Interest** Disclosable Pecuniary Interests under the Code of Conduct for Parish Councils.

*A councillor, who declares a pecuniary interest may not participate in discussion or vote on the matter. If an interest is not declared at the outset of the meeting, it should be disclosed as soon as the interest becomes apparent Dispensation may be requested in writing to the Clerk (Proper Officer) who under certain circumstances will allow a councillor to speak and vote on the matter.*

**Public Participation** Members of the public can put questions to the Parish Council and raise issues, (30 minutes max, limit of 10 minutes per person).

3.0 **Co-option – two vacancies for Cliffe Woods Ward**

4.0 **Approval of Minutes of Meeting held on 22/01/2026**

5.0 **Report: Clerks**

5.1 Medway Council highways - potholes

6.0 **Report: Chair (Cllr B Dibble)**

7.0 **Report: Finance & General Purposes (Cllr R Wyatt/Clerk/RFO)**

The F&GP committee met on 10/2/2026. Minutes attached.

a) To be agreed by full Council:

- i) Bank Reconciliations for December 2025
- ii) Receipts and Payments for January 2026
- iii) Risk Register and Risk Management Review as amended in F&GP Minutes 10/2
- iv) To discuss replacement of Police sign at small hall car park entrance following inspection of current signage and installation of dog fouling signage.

*Any attending members of the public and press may be excluded from the meeting for the duration, or part thereof, in accordance with the Public Bodies (Admission to Meetings) Act 1960 where publicity might be prejudicial to the nature of the business discussed re items b) i) and ii) below:*

b) Confidential item

- i) Council policy item
- ii) Abandoned vehicle letter has been delivered. To discuss Buttway parking issues.

8.0

### **Report: Planning Committee (Cllr C Fribbins)**

The Planning Committee met on 29/1/26 and was attended by Cllrs. C Fribbins, F Harper, S McDermid, J Wenban. Minutes attached.

8.1

#### **Applications received:**

- a) **MC/25/2388 – Land South of Higham Rd, Cliffe** – Request for EIA screening opinion for outline application for residential development.
- b) **MC/25/2491 – Land South of Buckland Rd, Cliffe** – Details pursuant to condition 5 (Landscape timetable) on planning permission MC/23/0531.
- c) **MC/25/2492 - Land South of Buckland Rd, Cliffe** - Details pursuant to condition 12 (Suds) and 14 (CSWMP) on planning application MC/23/0531 as b) above.
- d) **MC/25/2454 – Land South of Buckland Rd, Cliffe** – Details pursuant to condition 4 (Boundary Treatment) and 18 (Lighting) on planning application MC/23/0531 as b) above.
- e) **MC/26/0061 – Land South of Buckland Rd, Cliffe** – Details pursuant to condition 15 (CEMP) on planning permission MC/23/0531. Comment – concerns on access for materials delivery.
- f) **MC/26/0078 – Land South of Buckland Rd, Cliffe** – Details pursuant to condition 16 (air quality) and 14 (CSWMP) on planning permission MC/23/0531. Comment – concerns on access for materials delivery.
- g) **MC/26/0051 – 91 View Rd, Cliffe Woods** – Construction of a single storey front extension and garage conversion. No comment.
- h) **MC/26/0097 – 24 Millcroft Rd, Cliffe ME3 7QN** – Construction of a single storey extension to front to incorporate a porch – demolition of existing. Comments by 13/2 - building line extends 2 meters or less slightly forward on planning margins.
- i) **MC/26/0194 – Land to the left Eternal Lake Nature Reserve, South of Higham Rd and East of Buckland Rd, Buckland Rd, Cliffe** – Outline application with some matters reserved for the construction of up to 100 residential dwellings including affordable housing with provision of vehicular, pedestrian and cycle access from Higham Rd, public open spaces, sustainable urban drainage systems, landscaping, infrastructure and earthworks. Comments by 2/3.

8.2

#### **Ongoing developments/issues:**

- a) **Trenport – 250 dwellings, Land to the East & West of Church St, Cliffe** – No meeting arranged, nothing further.
- b) **S106 Sporting facilities in Cliffe Woods** – Awaiting response from Medway Council re decision on use of funding for sports facilities in Cliffe Woods.
- c) **Redrow 1** – Tree issues transferred to nursery, new tree management plan approved.
- d) **Homes England proposal for former Chattenden Barracks** - Agreed to monitor development. Further online consultation planned.
- e) **Medway Local Plan 2041** – Reg. 19 Consultation. New site erroneously described as SR4 150 dwellings North Little Church Rd, west of Town Rd, Cliffe Woods. Land 'extends' Redrow site up to Lillechurch Rd.
- f) **One way system between Cliffe and Cliffe Woods and Higham**, this is a Gravesham proposal to introduce one-way system around Higham and Cliffe Woods (Gore Green Rd towards Higham only and Lower Rochester Rd away from Higham to B2000/Town Rd). It is linked to an expansion of activities at Hoo Junction/Canal Rd. No formal consultation with the parish, no further details or comments raised, to be monitored.
- g) **MC/25/0006 – Land off Lower Rochester Rd, Wainscott (Frindsbuy Extra Parish)** The outline/access only application has now been submitted. The views of the Parish Council are known - the highways impact on the A289 Wainscott Bypass (from and to London) exacerbate an already heavily congested junction in the morning and evening peak as well as Hollywood Lane/Brompton Farm Rd and especially the Four Elms Roundabout (primary access for our residents to the Hoo Peninsula and Medway Tunnel. Appeals Ref 6002071 dated 6/2 sent to Secretary of State to be decided by Public Inquiry.
- h) **MC/21/0185 – Land adjacent to 4 View Rd, Cliffe Woods** – Land illegally cleared and then used as a rubbish dump. Medway Council requested fence and natural habitat to be reinstated.

- 9.0 **Report: Cliffe Woods Car Park Resurfacing Project** (Cllrs. C Fribbins, F Harper)
- 10.0 **Report: Council Assets** – includes Allotments, Play Areas, Changing Rooms, Bus Shelter, Car Park and Buttway (Cllrs. P Clements, R Wyatt, Clerk/
- 11.0 **Report: Other Committees/Panel**
  - 11.1 Footpaths and Common Land (Cllr R Wyatt)
  - 11.2 Personnel Panel (Cllrs. V Walton, J Wenban, R Wyatt)
  - 11.3 Social and Digital Media (Cllrs. D Bishop, C Fribbins)
    - a) To discuss social media and its usage (Cllr H Johnson)
- 12.0 **Report: Other Bodies**
  - 12.1 Cliffe and Cliffe Woods Community Trust (Cllrs. D Bishop. C Fribbins, K Kentell, V Walton)
  - 12.2 Cliffe Woods Community Association (Cllr V Walton)
  - 12.3 Cliffe Memorial Hall (Cllr J Darwell)
  - 12.4 Brett's Liaison (Cllrs. J Darwell, C Fribbins, K Kentell, R Letheren, S McDermid, J Wenban)
  - 12.5 Rural Liaison Committee (Cllr R Wyatt)
  - 12.6 Kent Association of Local Council (KALC) (Medway) (Cllr K Kentell)
  - 12.7 Patient Participation Group (Cliffe/Cliffe Woods/Higham/Wainscott) (Cllr S McDermid)
  - 12.8 Police Liaison (Cllr H Johnson)
  - 12.9 Events
    - a) Cliffe Memorial Hall Fun Day 27/6/2026
- 13.0 **Other Reports** – to be handed to the Clerk for next meeting 19/03/2026 at Emmanuel Centre, Cliffe Woods.

Alex Jack, Clerk/PO,12/02/2026